

## MINUTES OF REGULAR MEETING

**FEBRUARY 8, 2022**

The Regular Meeting of the Morris County Municipal Utilities Authority was held on February 8, 2022 at 7:18 p.m. Due to the Covid-19 Virus State of Emergency, this meeting was held remotely using conference call software. The necessary notice of this meeting was published according to the law.

Chairwoman Kominos called the meeting to order and read the following:

In accordance with Section 5 of the Open Public Meetings Act, notice of this meeting was made by posting on the MCMUA website, the Morris County Clerk's bulletin board and the officially designated newspapers for the MCMUA stating that this meeting would take place at 7:00 PM on Tuesday, February 8, 2022. Additional notice regarding remote public access due to the Covid19 emergency is provided at the MCMUA entrance, on its website and in the Daily Record.

Chairwoman Kominos requested a roll call.

PRESENT: Mr. James Barry, Mr. Christopher Dour, Mr. Frank Druetzler, Mr. Gene Feyl, Mr. Michael Guadagno, Mr. William Hudzik, Dr. Arthur Nusbaum, Ms. Laura Szwak, and Dr. Dorothea Kominos.

ABSENT: NONE.

Also present were Larry Gindoff, Executive Director; Michael McAloon, Suburban Consulting Engineers; Larry Kaletcher, Treasurer; Marilyn Regner, Secretary; Brad Carney, Esq., Maraziti Falcon LLP; James Deacon, Solid Waste Coordinator; Anthony Marrone, District Recycling Coordinator; Tom Lemanowicz, Alaimo Group and Anthony Milonas, MCMUA Water Superintendent.

Chairwoman Kominos asked for the Board's approval of the Minutes of the Regular Meeting dated January 11, 2022.

MOTION: Ms. Szwak made a Motion to approve the Minutes of the Regular Meeting of January 11, 2022 and Mr. Hudzik seconded the Motion.

ROLL CALL: AYES: 8                      NAYES: NONE                      ABSTENTIONS: Mr. Dour

### TREASURER'S REPORT:

Mr. Kaletcher presented the Treasurer's Report for the Solid Waste Operating and Water Operating for the month of January 2022. Also included are the Comparative Balance Reports for both Solid Waste and Water for the month of January 2022 and an Investment Report which shows no new investments were purchased for the month of January 2022. These reports have been incorporated in these Minutes.

Mr. Druetzler questioned under Water, Southeast MUA shortage; what does shortage mean? Mr. Kaletcher explained that shortage is the invoice based on the take or pay contract that we have had and that activity goes back to 2020 and that bill was under reviewed by our Engineers and subsequently discussed and presented our findings with Southeast MCMUA. Mr. Gindoff mentioned that in the December SMCMUA meeting we came to a conclusion with them. Mr. Kaletcher added that is to finish off the 2020 fiscal year. Mr. Druetzler asked if November 2021 is also settled and Mr. Kaletcher replied yes and by next meeting, we will finish off the invoice for December 2021.

Mr. Druetzler questioned under Solid Waste Comparative Balance, asked what is Special Projects? Mr. Kaletcher replied Special Projects is a line item that we use to send employees to specific classes and continuing education. It is also a holding place for some of our items that get coded to our REA Grant. For example, we purchased a bunch of signs and decals in the month of January. So what we do is code those items Special Projects and during our audit, they are moved to the REA Grant. Mr. Marrone mentioned that those signs were for the depots and will get coded to come out of the REA grant.

Mr. Druetzler also questioned under Schedule of Warrants, Par-Troy rent, January and February; why are they different? Mr. Kaletcher replied they adjust their rent base on CPI. Sometimes in January, we pay for two months in some of our rent situations because we don't know exactly what we will get charged and we get the bill a little bit later. Mr. Gindoff added that one is the old rate and one is the new one. Mr. Kaletcher mentioned that the increase in the CPI was seven percent.

Chairwoman Kominos asked the Board for a Motion to accept the Treasurer's Report:

MOTION: Mr. Hudzik made a Motion to accept the Treasurer's Report and Mr. Druetzler seconded the Motion.

ROLL CALL: AYES: 9 NAYES: NONE ABSTENTIONS: NONE

Chairwoman Kominos asked for the Board's approval of the vouchers:

**BILL RESOLUTION NO. 22-25**

**BE IT HEREBY RESOLVED** that the bills as shown on the SCHEDULE OF WARRANTS all having been approved by the Board of officials where legally required, be and the same are hereby paid. The SCHEDULE OF WARRANTS designated as Bill Resolution No. 22-25 containing 7 pages for a total of \$3,103,663.02 dated and made a part hereof by reference.

**SUMMARY**

**CHECK NUMBERS**

WATER OPERATING FUNDS	5785-5816	\$	188,834.35
SOLID WASTE OPERATING	12810-12906	\$	<u>2,914,828.67</u>
		\$	<b>3,103,663.02</b>

**CERTIFICATION**

I hereby certify that all vouchers listed above have been reviewed and found to be in proper form for payment, and I have compared the SCHEDULE OR WARRANTS to the vouchers for payment and have determined it to be correct.

DATE: February 8, 2022

BOARD CHAIRWOMAN APPROVAL

\_\_\_\_\_  
Dorothea Kominos, Chairwoman

SIGNED: \_\_\_\_\_  
Marilyn Regner, Secretary

## **TREASURER'S CERTIFICATION**

I hereby certify that there are sufficient funds in the appropriations charged, or accounts listed to cover the expenditures included in the SCHEDULE OF WARRANTS dated: February 8, 2022.

DATE: February 8, 2022

\_\_\_\_\_  
Larry Kaletcher, Treasurer

**MOTION:** Mr. Dour made a Motion that the vouchers be approved for payment and Mr. Guadagno seconded the Motion.

**ROLL CALL:** AYES: 9 NAYES: NONE ABSTENTIONS: NONE

### **CORRESPONDENCE:**

Mr. Gindoff welcomed Anthony Marrone, our new District Recycling Coordinator, for his first inaugural meeting and also we have Tony Milonas, who will be joining us for our water discussion afterwards.

With regard to the Correspondence report, Mr. Gindoff highlighted on the Correspondence report that we did give in a little on the Roxbury request. He appreciates Tony and his guys doing a little help in plowing the wellfield to help people hike through it. Will be happy to answer any questions on Correspondence if there is any. He mentioned that there is no additional correspondence.

### **CORRESPONDENCE REPORT:**

#### **ADMINISTRATION**

1. County Commissioner Resolution 2022-120 adopted January 26, 2022 appointing Frank Druetzler and Arthur Nusbaum to the MCMUA Board to serve without salary, for a 5-year term to expire on February 1, 2027.

#### **WATER**

2. Email dated January 14, 2022 to John Shepard, Township of Roxbury, from Larry Gindoff regarding plowing the West Morris Greenway from the pumphouse to Righter Road.
3. Politico News Article dated January 24, 2022 entitled "How millions of people ended up with a toxic chemical in their water".

#### **SOLID WASTE**

4. Letter dated January 11, 2022 to James Deacon from Anthony Fontana, Bureau of Solid Waste Permitting, NJDEP regarding approval of permit renewal for the Mt. Olive Transfer Station.
5. MCMUA 2022 Household Hazardous Waste Event Flyer.

### **ENGINEER'S REPORT:**

Mr. McAloon thanked the Board for the reappointment. It is much appreciated.

Mr. McAloon reported on the following: (1) During the month of January, we sold approximately 123.047 MG. This amount is less than the same period in 2021 and 2020 respectively. Part of the reason that we are going to see these numbers reported every month lower than previous two years is we are eliminating the obligations by New Jersey American Water.

Mr. Druetzler commented that you note in your report that SMCMUA is taking less water, why is that? Mr. McAloon replied he has to follow up with them why specifically they are reducing their

usage and we will report back to the Board on that. He mentioned that we had several meetings with them and nothing was presented at that time.

Mr. Druetzler questioned that he thought that New Jersey American was going to drop down to about the maximum of three million and Mr. McAloon replied that we revised that Water Supply Agreement and under an interim scenario, while they make their infrastructure improvements to get to that lower number, they are weaning us off. Mr. Druetzler asked how long will that take and Mr. Gindoff replied May or June they said they will down to those numbers. Mr. Milonas added that they need to get a Booster Station running for their own water in Mendham.

(2) Clyde Potts Pump Station has been shut down with termination of the SMCMUA Water Supply Agreement. New Jersey American Water is being provided water through the existing Randolph/Mendham Meter and PRV chamber. We are advancing documents for solicitation for removal of the pump and appurtenances within that station.; (3) In accordance with the latest Lead and Copper Rule, we have completed all the lead service line inventory as a bulk wholesale provider. There are really no lead service lines that we own or operate. It is all on the responsibility of our Customers. We successfully submitted that inventory and will be working with our Customers to make sure that they understand their obligations of that new Lead and Copper Rule.; (4) We also updated the BPU with form F-6 which identifies our current water supply rate.

Mr. McAloon presented to the Board Resolution No. 22-26 for the purchase of a 2022 Ford Explorer through the Educational Cooperative Pricing System. The existing vehicle has exceeded its useful life and would be much appreciated for Tony and his crew. Mr. McAloon asked for the Board's approval of the following Resolution:

**RESOLUTION NO. 22-26**  
**RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PURCHASE OF ONE (1) 2022 FORD EPLORER (K8D) XLT**  
**4WD THROUGH THE ESCNJ COOPERATIVE PRICING SYSTEM #65MCECCPS –**  
**ESCNJ 20/21-09**  
**PURCHASING CONTRACT FOR 2022**

**WHEREAS**, MCMUA is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

**WHEREAS**, the MCMUA, pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.1 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Educational Services Commission of New Jersey Cooperative Pricing System, "ESCNJ Cooperative Pricing System", which has been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the MCMUA, desires to purchase one (1) 2022 ford Explorer (K8D) XLT 4WD from the ESCNJ Cooperative Pricing System #65MCECCPS – ESCNJ 20/21-09; and

**WHEREAS**, Beyer Ford., has been awarded the contract for Cars, Crossovers, Pickup Trucks, SUV's and Vans; and

**WHEREAS**, the QPA recommends the utilization of this contract on the grounds as the best means available to obtain the vehicle; and

**WHEREAS**, the contract shall not exceed the amount of \$33,286.30; and

**WHEREAS**, funding for this resolution is available by appropriation in the budget of the MCMUA, as evidenced by the Certification of Funds, by the Treasurer, from account 02-6-300-800-152; and

**NOW, THEREFORE, BE IT RESOLVED** by the Morris County Municipal Utilities Authority, County of Morris and State of New Jersey as follows:

1. The MCMUA hereby authorizes the purchase of one (1) 2022 Ford Explorer (K8D) XLT 4WD from the ESCNJ Cooperative Pricing System #65MCMESCCPS – ESCNJ 20/21-09.

2. The total fee authorized for this contract shall not exceed \$33,286.30 without the prior written approval of the MCMUA.

3. The MCMUA, Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Treasurer and Beyer Ford for their information and guidance.

This Resolution shall take effect immediately.

### **CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on Tuesday, February 8, 2022.

#### MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

By: \_\_\_\_\_  
Dorothea Kominos, Chairwoman

ATTEST:

\_\_\_\_\_  
Marilyn Regner, Secretary

**MOTION:** Mr. Guadagno made a Motion to Authorize Purchase Of One (1) 2022 Ford Explorer (K8D) XLT 4WD Through The ESCNJ Cooperative Pricing System #65MCMESCCPS – ESCNJ 20/21-09 Purchasing Contract For 2022 and Mr. Dour seconded the Motion.

**ROLL CALL:** AYES: 9                      NAYES: NONE      ABSTENTIONS: NONE

(5) We received the final closeout documents, including final payment request for release of retainage for D&L Paving Contractors. This was for the paving improvements at the Household Hazardous Waste Facility. We recommend release of the retainage at this time and believe this was included on the bills so no formal action is required, as we already had an approved Change Order for this matter.; (6) John Garcia anticipates to return to complete the Kadel Drive interconnection with the Mt. Arlington Water System in early March in preparation for the tank dewatering. Additionally, we are still chasing down Cablevision on the additional cost incurred for the reinstallation of the conduits for the proposed chamber. There is a small Change Order for John Garcia's contract due to some unmarked utilities in the ground that we are hoping to square that up with Cablevision. We don't want to advance it through the BPU, but we will if necessary.; (7) PCS Integrators anticipates beginning of VFD installation this week. This is for the second VFD at the Mt. Arlington Booster and that will enable us to operate both pumps on variable frequency drives through the Tank Rehabilitation Project. Once we confirm that they are installed and tested, we will begin some operational control testing prior to that work.; (8) We have been in communication with Roxbury, Mt. Arlington and Jefferson with regard to this proposed schedule and haven't had any red flags come up to date.; (9) We have distributed contracts to US Tank Painting and based on a preliminary schedule, we anticipate mobilization in April 2022, Exterior Containment and Prep Work April into May, Tank DeWatering and Interior Rehab May and July and they hope to return the tank to service in mid-July, if not sooner. Hopefully, we get favorable environmental conditions so coating applications can go smooth and then Demobilization is slated for August.; and (10) There are discussions slated for

closed session to items related to SMCMUA, as well as Mt. Arlington and we can go into further detail at that time.

## **ENGINEER'S REPORT:**

### **PROJECT STATUS**

#### *1. General System:*

- A. During the month of January 2022, MCMUA sold approximately 123.047 MG. This amount is less than the same period in 2021 and 2020 respectively. It should be noted that SMCMUA only utilized 435,000 gallons during January 2022, while during the same time period in 2021 and 2020, SMCMUA utilized 1,825,000 gallons and 1,262,000 gallons respectively.
- B. The Clyde Potts Booster pump has been shutdown with the termination of the SMCMUA Water Supply Agreement Article III for the provision of water from SMCMUA to MCMUA. Water is being provided to NJAW through the existing Randolph/Mendham Meter & PRV chamber. SCE is advancing documents for solicitation for the removal of the pump and appurtenances within this station.
- C. In accordance with the latest Lead & Copper Rule updated and the recently passed New Jersey Legislation Bill AA5343/S3398", P.L.2021, Ch.183 In accordance with this Bill, each water system are required to inventory and replace all known lead service lines and address all service liens of unknown materials in their service areas by July 22, 2031. MCMUA is a bulk water purveyor and does not own or operate any service lines in our distribution system. We have successfully submitted the inventory to NJDEP and will be working with our Customers to understand potential impact on service line replacements.
- D. MCMUA has provided to the NJ BPU an updated form F-6 which includes the current water supply rates the MCMUA is charging its customers.
- E. The Water Division is prepared to purchase one (1) 2022 Ford Explorer through the Educational Services Commission of the New Jersey Cooperative Pricing System, and will present to the board for consideration. The purchase of this vehicle is to replace the existing Ford Explorer which has exceeded its useful life.

#### *2. Household Hazardous Waste (HHW) Facility Paving Improvements:*

D&L Paving Contractors has submitted the final closeout documentation, including final payment request for release of retainage in the amount of **\$7,240.44**. MCMUA previously passed by Resolution authorization to release retainage upon receipt of final payment documents. Therefore, SCE recommends MCMUA process this final payment and closeout this project.

#### *3. Mt. Arlington Water Storage Tank Rehabilitation:*

##### **Contract A – Tank Isolation**

John Garcia Construction anticipates returning to complete the Kadel Drive interconnection piping with the Mt. Arlington Water System in early March in preparation for the tank dewatering and construction. SCE has reached out to Cablevision with regard to the incurred additional cost for the re-installation of the conduits upon installation of the proposed chamber.

PCS Integrators anticipates the VFD installation, startup and testing to occur the week of February 7, 2022. Once this VFD is installed and tested, the system operation can be tested prior to tank dewatering for rehabilitation.

SCE has been in communication with Roxbury, Mt. Arlington, and Jefferson with regard to the proposed schedule for the tank rehabilitation project, as well as the anticipated schedule to perform system testing.

## **Contract B – Tank Rehabilitation**

SCE has prepared the contracts and distributed to *US Tank Painting Inc.* of *Millstone Township, NJ* for execution. Once signed contracts are received, a pre-construction meeting will be scheduled with all parties. Based on preliminary discussions with the Contractor the following schedule is anticipated:

**Mobilization** - April 2022

**Exterior Containment and Preparation Work** – April to May 2022

**Tank Dewatering and Interior Rehab** – May 2022 to July 2022

**Tank Return to Service** – July 2022

**Final Coating Improvements and Demobilization** - August 2022

### 4. Southeast Morris County Municipal Utilities Authority (SMCMUA) Coordination

A meeting was held between SMCMUA representatives Laura Cummings, Jeff Elam, David Ruitenberg, Howard Woods; MCMUA representatives Larry Gindoff, Tony Milonas, Brad Carney, and Michael McAloon on Tuesday February 1. SCE will be prepared to further discuss with the Board during Closed Session.

### 5. Mt. Arlington Water Supply Agreement

A meeting was held between Mt. Arlington representatives (CP Engineers – Stan Puszcz, Amy Breitwieser, and Matt Peles) MCMUA (Larry Gindoff) and SCE (Michael McAloon) on Monday January 24. SCE will be prepared to further discuss the outcome of this meeting with the Board during Closed Session.

## **SOLID, HAZARDOUS & VEGETATIVE WASTE REPORT:**

Mr. Deacon thanked Mr. Dour for his service and congratulated Dr. Kominos and Mr. Guadagno for being appointed. Mr. Deacon provided the following highlights: (1) MCMUA Staff continues on the PEOSHA matters mentioned in the highlights. Our Curbside supervisors and mechanics are working with Garden State Environmental and Risk Management to perform in-house trainings on both backing safely, driving and pre-vehicle inspections. When we are done with those trainings, we have one already and one is scheduled, we will reply to PEOSHA on the violations. Thank you to everyone on Curbside for getting that done.; (2) Our Transfer Station Managers will be hosting a tour for Mountain Lakes Admin. on February 28 at the Mt. Olive Transfer Station in the morning. Justin Doyle will be running that tour and Brett Snyder will also be present to answer any questions that they may have about Parsippany. The Household Hazardous Waste Facility is part of that tour as well. Mr. Druetzler suggested that Commissioner Steve Shaw be informed of this since he is from Mountain Lakes.; (3) The improvements at the Mt. Olive Transfer Station Office continue. Today we were up there with Connectek and IT that continue to install the County VOIP System and the County phones in all the offices and the Scalehouse. Lines will be run to the fire panels to basically disconnect the phone that we pay for there; it will all be on the County system. Thank you to IT and Connectek.; (4) The HHW 2022 One-day event flyer is part of your packet tonight. Locations were CCM, Public Safety Training Academy twice and then Chatham High School. The MCMUA Staff that mans our HHW Events and the Facility will be taking their annual on-line retraining through MXI starting next week.; and (5) Regarding Vegetative Waste, leaves came in January 20, 2022 at levels as twice as high as January 2021, which is the primary reason for the revenues for 2022 are ahead of 2021 year-to-date

Mr. Deacon presented a Resolution for grinding services for Mt. Olive for the Class B section for the logs and asked for the Board's approval of same. Mr. Druetzler questioned the bid is \$13,500, per day it is \$5,500 and the total is \$44,000. Are they giving us a special price, \$13,500 opposed to \$5, 500 per day? Mr. Deacon replied that it is based on how much they can process in a day and Mr. Marrone said that is correct. That lump price of \$13,500 is for everything they are going to do. If they can do it in less time , they will, but they have given us a two to three day turnaround. Mr. Druetzler asked if you need them for a day or two, they can just come in, correct? Mr. Marrone replied that is correct, but that will be for a separate proposal. Shana put in a pay-to-play, so if we need to use them next year, that is lumped into that.

**RESOLUTION NO. 22-27**  
**RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY**  
**APPROVING A VENDOR SERVICE CONTRACT ON A**  
**‘NON-FAIR AND OPEN’ BASIS PURSUANT TO THE ‘PAY-TO-PLAY’ LAW**  
**WARREN COUNTY TRUCKING**

**WHEREAS**, the MCMUA has a need to acquire the rental of a Tub Grinder to recycle wood debris on a ‘non-fair and open’ contract pursuant to the provisions of the “New Jersey Local Unit Pay-To-Play” Law, P.L. 2004, Chapter 19 (as amended by P.L. 2005, c.51), N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, competitive quotations were solicited in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-6.1; and

**WHEREAS**, in response to the solicitation of competitive quotations, Warren County Trucking, having a business address of P.O. Box 742 Flanders, NJ 07836 submitted the attached proposal for the work to be performed at a rate of; and

\$13,500.00/Complete wood debris grinding services of stockpile onsite (3 days est.)

**WHEREAS**, in response to the solicitation of competitive quotations, Boulder Hill Services, having a business address of 160 Terrace Ave. Hasbrouck Heights, NJ 07604 submitted the attached proposal for the work to be performed at a rate of; and

\$5,500.00 per day/8 Hours

**WHEREAS**, Warren County Trucking quote was most advantageous to the MCMUA for the rental of a Horizontal for first material grind and then a tub-style grinder for the second grind to recycle logs and wood debris into a high-quality sellable end product; and

**WHEREAS**, the term of the contract shall be for eleven (11) months – until December 31, 2022; and

**WHEREAS**, as a determination has been made as follows:

1. The known or estimated cost of the goods or service to be provided will exceed \$17,500.00;
2. The required Business Entity Disclosure Certification form has been submitted and will be placed on file.
3. The required Political Contribution Disclosure form has been submitted and will be placed on file.
4. The contract will prohibit the vendor from making any reportable contributions through the term of the contract.
5. In lieu of a separate certification of funds, the maximum dollar value of this contract is as set forth in this resolution per N.J.A.C 5:30-5.4 (a) 3.

**WHEREAS**, the MCMUA Treasurer certifies that sufficient funds are available from Budget account number 01-4-600-630-331 for the work to be performed.

**WHEREAS**, All responses to the MCMUA solicitation of competitive quotes are on file at the Authority and available for review upon request; and

**NOW THEREFORE, BE IT RESOLVED** by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, that it does hereby approve the following vendor service contract as most advantageous, price and other factors considered in accordance with N.J.S.A. 40A:11-6.1 under a ‘non-fair and open’ basis:

Vendor Name: Warren County Trucking

Account Number: 01-4-600-630-331



Estimated Cost of Goods: \$44,000.00 (not to exceed)

Term of Contract: 11 Months – Until December 31, 2022

**BE IT FURTHER RESOLVED** as follows:

1. The Business Entity Disclosure Certification and Political Contribution Disclosure be placed on file with this resolution.
2. The MCMUA's staff and consultants are hereby authorized and directed to take all other actions necessary or desirable to fully effectuate the terms and conditions of this Resolution.
3. This Resolution shall take effect as provided by law.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on Tuesday, February 8, 2022.

MORRIS COUNTY MUNICIPAL  
UTILITIES AUTHORITY

By: \_\_\_\_\_  
Dorothea Kominos, Chairwoman

ATTEST:

\_\_\_\_\_  
Marilyn Regner, Secretary

**MOTION:** Mr. Hudzik made a Motion to Approve A Vendor Service Contract On A 'Non-Fair And Open' Basis Pursuant To The 'Pay-To-Play' Law – Warren County Trucking and Mr. Guadagno seconded the Motion.

**ROLL CALL:** AYES: 9                      NAYES: NONE      ABSTENTIONS: NONE

Mr. Lemanowicz thanked the Board for the reappointment. We greatly appreciate it. He mentioned that he looked back on some of his records and Alaimo has been with the MUA since 1986. That is quite a run. A few things we are working on is: (1) The Quarterly Assessment which is something that the Authority started as to maintain communication and encouragement for Mascaro to maintain the facilities. We did our first Quarterly Assessment and we've done a report which has been shared with Staff. They have offered some corrections, additions and edits and they have all been completed. We have also completed a checklist to enhance the ability of Staff on site to go through the items to find out what has been addressed, what has not been addressed, what has been addressed but improperly and they can do that quickly so that we can keep track of what is being done in preparation for the next Quarterly review. We are at a 99% point there and in a few days we should have that submitted.; (2) Regarding the Noise Study, we did find old proposal. That proposal has been updated. The original intent was to include it in our permit renewal. He will try to move that up and get it done. He will get back to Larry on that.; (3) The Solid Waste Permit for Mt. Olive is approved. We are working on a Solid Waste Permit for Parsippany to be updated.; (4) With respect to the Water/Sewer connections for Mt. Olive, we are pretty much done with our fact finding and am happy but cautious to inform the Authority that there doesn't seem to be a major roadblock on either one yet. We are still working on getting through some of the items. Obviously, the Highlands has to be involved, N.J. American and the Township of Mt. Olive. We are working on a final report, construction

estimates and such.; and (5) Regarding the Emergency Exit Plans, we did not have full site plans for both facilities. Our Architect went out and measured things up. We are preparing base maps now and we should have that done by the end of the month. He ended by saying the Water/Sewer connection has been looked at for a long time and certainly will be a benefit to everyone so we are trying to get that ironed out as quickly as possible.

## **SOLID, HAZARDOUS AND VEGETATIVE WASTE REPORT:**

### **GENERAL ADMINISTRATIVE MATTERS**

**PEOSH (Public Employees Occupational Safety and Health) Site Visit-** On December 14, 2021 in the Whippany section of Hanover Township, a New Jersey Public Employees Occupational Safety and Health (PEOSH) Compliance Officer observed an MCMUA employee riding on the right rear step of a recycling collection truck as it was operating in reverse. On Wednesday, January 5, 2022, an impromptu inspection was conducted at the MCMUA Curbside Maintenance Garage in Dover by PEOSH Compliance Officer, Mr. Paul Stamm. The ninety minute inspection encompassed various disciplines of vehicle readiness and employee safety. Mr. John Letso from EHS Excellence Consulting, through Morris County Risk Management, was subsequently contacted and had responded to assist the MCMUA staff. The following areas were noted on the January 5 report:

- Five (5) driver alert horns were found to be inoperable;
- Ten (10) retaining clasps on winch cable hooks were found to be damaged;
- One (1) helper step was found to be damaged and as a result is no longer within “step height” regulations;
- Several vehicles inspected do not appear to be “road worthy”.

Immediately following this inspection, MCMUA staff provided EHS Excellence Consulting and Morris County Risk Management a copy of the Curbside Division Operations and Maintenance (O&M) Manual that reflects required daily vehicle inspections, details safe backing protocols, and lists all mandatory employee trainings and recordkeeping. The Curbside Supervisors and Diesel Mechanics started the needed repairs and inspections to ensure overall compliance was achieved with the list mentioned above. The official PEOSH Notice of Order to Comply was received by the MCMUA on January 19. EHS Excellence Consulting hosted a formal “Driving in Reverse” safety training for the Curbside staff on January 27, which was quickly followed by a formal response letter from the MCMUA to PEOSH satisfying the citation/item. To date, all of the repairs related to the above violations have been made, which includes the installation of all new driver alert horns.

Compliance actions as a result from the PEOSH site visit on December 7 at the Mount Olive transfer station continued during the month of January 2022. Alamo Engineering’s in-house architect is still working on the Emergency Action Plans/Emergency Evacuation Plans for both MCMUA transfer stations. Alamo collected pictures, drawings, and measurements in Mount Olive on December 27 and in Parsippany on January 6. From all of this composed data, official maps will be generated for posting throughout both facilities to satisfy this PEOSH requirement.

**MCMUA Right to Know (RTK) Central Files-** To assist with the recent PEOSH inspections at the Mount Olive transfer station and Curbside facility, the 2021 New Jersey Department of Health (NJDOH) Right to Know (RTK) Central Files and related RTK surveys were completed, updated, and submitted for all MCMUA facilities/site locations. The deadline for the 2021 survey submissions is July 15, 2022. The MCMUA is no longer required to send a copy of the completed surveys to the respective County Lead Agency, the local health departments, local fire and police departments or the Local Emergency Planning Committee because these agencies will be able to access our surveys online. All RTK posters (both English and Spanish) are up and filled out with the correct contact information, all the related Safety Data Sheets (SDS’s) are up to date and in good order, RTK handouts are available for employees at every location, and our facility RTK Central File Binders are all mounted and visible for inspectors. When all the surveys were completed, an informational e-mail on everything mentioned above was sent to the Morris County Division of Public Health, serving as Morris County’s Lead Agency.

**Continuing Education- Solid Waste Division-** MCMUA Transfer Station Managers Brett Snyder and Justin Doyle, Assistant Operations Manager Mike Nunn, and Solid Waste Coordinator James E. Deacon continued with the Association of Environmental Authorities- Environmental Professional Development Academy (AEA-EPDA) completing Track #3- Finance on January 26, 2022. All MCMUA cohorts will now start Track #4- Human Resources (HR) on February 2. Due to the escalating COVID-19 conditions, these EPDA sessions continue to be held virtually. Track #4- HR will be four (4) consecutive Wednesdays, followed by the AEA-EPDA “Academy Capstone” on March 2 at the Western Monmouth Utilities Authority (WMUA) in Manalapan, New Jersey.

Newly promoted MCMUA District Recycling Coordinator Anthony Marrone continued with the 2021-2022 New Jersey Recycling Certification Series through the New Jersey Rutgers Cooperative Extension- Office of Continuing Professional Education in the month of January. After completion of this certification program, MCMUA Anthony Marrone will become a New Jersey Certified Recycling Professional (CRP). MCMUA Anthony Marrone has also been enrolled in the initial Clean Communities Coordinator Certification, which began on January 27. When complete, Anthony will join MCMUA Christine Scano on the joint task of Clean Communities Coordination.

MCMUA Transfer Station Managers Brett Snyder and Justin Doyle, and Solid Waste Coordinator James E. Deacon will join Executive Director Larry Gindoff and Operations Manager Bobby Ross as active members of SWANA (the Solid Waste Association of North America). SWANA is an organization *of professionals committed to advancing from solid waste management to resource management through their shared emphasis on education, advocacy and research.* Membership will include MCMUA Snyder, Doyle, and Deacon in some related scheduled training events in 2022: Transfer Station Management and Manager of Landfill Operations.

## **TRANSFER STATIONS**

**Tonnage-** For the month of January 2022, the quantity of solid waste accepted for disposal at the two (2) MCMUA transfer stations was 32,663 tons. This was 2.46% more than the tonnage accepted in January 2021, yet below the quantities accepted in both January 2020 and January 2019. This may be one of the first indications that the rapid increase in disposal experienced over the previous 18 months during the pandemic may be slowing. Please refer to the attached Transfer Station Disposal Report by Month for additional information.

### **January Comparison Statistics:**

#### Mount Olive Transfer Station:

Inbound- 11,917 Tons- 49 Tons more than 2021

Total Customers- 2,965- 136 more than 2021

Self-Generated/ Residential Customers- 428- 144 less than 2021

#### Parsippany-Troy Hills Transfer Station:

Inbound- 20,745 Tons- 737 Tons more than 2021

Total Customers- 4,536- 163 more than 2021

Self-Generated/ Residential Customers- 326- 100 less than 2021

**Mount Olive Transfer Station- NJDEP Solid Waste Facility General Permit Renewal-** The MCMUA received the NJDEP Division of Solid and Hazardous Waste- Final Solid Waste Facility Permit for the Mount Olive transfer station on January 11. This renewed five (5) year Permit, expiring on January 11, 2027, includes the site’s 49 total NJDEP requirements. This Permit renewal was shared with J.P. Mascaro and Sons Management and printed for our onsite compliance binders. A copy of the Permit’s cover letter has been included as correspondence for the February 8 Board meeting. Alaimo Engineering continues to work on the renewal of the MCMUA Parsippany-Troy Hills transfer station general Permit renewal application, which is set to expire on October 17, 2022. The renewal process will include a noise study for the station’s air pollution control (APC) system and a formal request to increase the daily capacity from the current Permitted capacity of 1380 tons per day.

**Transfer Station Site Improvements-** The Mount Olive transfer station office improvements continued during the month of January 2022. Office furniture has been assembled and compliance boards have been mounted. Morris County IT and their subcontractor Connectek, LLC. started their network Cat 6 cable “drops” into all the offices on January 20. Verizon was also onsite at the Parsippany-Troy Hills transfer station the morning of January 19 to install a new Nokia Optical Network Terminal in the pump room/basement of the main building.

**Professional Engineering Services-** The MCMUA staff has been working closely with Alaimo Project Manager/Solid Waste Engineer, Mr. Thomas Lemanowicz, on the “Quarterly Report(s) on Transfer Station Conditions”. These reports were generated by Mr. Lemanowicz from all the details obtained during the first periodic facility review of both transfer stations on December 2. Moving forward, these site inspections will be performed on a quarterly basis, reporting items that need to be addressed and recording a status of the items that may be noted in previous reports. As mentioned, a majority of these repairs can be attributed to the damages caused during the solid waste emergency over the last few months of 2021. When finalized to include a “facility repair status list”, MCMUA staff will present and review with J.P. Mascaro and Sons Management during the Monday, February 14 monthly Operations meeting. MCMUA staff has also continued their communication with Alaimo regarding the public water/sewer connection assessment for our Mount Olive transfer station.

## **HOUSEHOLD HAZARDOUS WASTE (HHW) MANAGEMENT**

**Program Participation-** The annual 2021 participation count at the permanent household hazardous waste facility (HHWF) located at the MCMUA Mount Olive transfer station was 2,989 serviced appointments. The month of January 2022 only saw a total of 194 appointments at the facility, largely in part to weather events and County holidays. The 194 appointments included 164 Morris County residents, 6 VSQG/small businesses, and 24 out-of-County residents. The HHW facility staff continues to use the COVID-19 protocols that were originally approved by the State and County OEM (Office of Emergency Management), meant to protect our MCMUA facility employees, our environmental contractor MXI, and all the customers serviced through the facility.

The four (4) HHW one-day drop-off events serviced 2,797 customers/vehicles in 2021. The MCMUA will again host four (4) events in 2022 for our Morris County residents. All events will run from 9:00AM till 2:00PM, rain or shine, with no commercial vehicles or small businesses (VSQG’s) permitted. The dates were all confirmed with our current environmental contractor, Maumee Express, Inc. (MXI) and the host locations. The dates and locations for these four (4) events are as follows:

- Saturday, May 21, 2022 at the County College of Morris (CCM) Parking Lot #1, 214A Center Grove Road in Randolph, New Jersey 07869
- Saturday, June 11, 2022 at the Morris County Public Safety Training Academy (MCPSTA), 500 West Hanover Avenue in Parsippany, New Jersey 07054
- Saturday, September 24, 2022 at the MCPSTA
- Saturday, October 22, 2022 at Chatham High School, 255 Lafayette Avenue in Chatham Township, New Jersey 07928

A copy of the 2022 MCMUA HHW one-day drop-off Event Flyer has been included as correspondence for the Board and is being generated for distribution to our Municipal partners. Information on these events was also updated and posted on the MCMUA website and within all of our facilities’ informational centers.

The MCMUA obtained from Heartland Mobile Pay credit card terminals, which operates on data usage rather than Bluetooth. These terminals can and will serve the HHW facility as well as the transfer station’s backup, in case their current Elavon credit card machine goes down in either scale house.

## **VEGETATIVE WASTE MANAGEMENT**

To facilitate grinding services of logs at the Mount Olive class B site, the Board will be presented for its consideration a formal Resolution for Warren County Trucking (WCT) under a

Pay-to-Play Contract. It is estimated it will take three (3) days to process the existing stockpile of logs with the proposed Contract cost of \$13,500 for the work.

The MCMUA has arranged for Volvo's manufacture wheel loader training on the new equipment on Thursday, February 17 which will include all of the Vegetative Waste facility staff and MCMUA Transfer Station Manager Justin Doyle. MCMUA Doyle is a certified train-to-trainer in heavy equipment. It is beneficial that Justin attend, his train-to-trainer certification can be used in the future throughout the MCMUA Divisions that utilize heavy equipment. The Vegetative facilities continue to see inbound leaves, even this late into the season, especially in Mount Olive. Additional vegetative waste flow information can be found in the Vegetative Waste Report, which will be provided to the MCMUA Board for the February 8, 2022 meeting.

**Outbound Vegetative Materials Marketing-** Naturcycle and the MCMUA staff held a virtual meeting on Friday, January 14 to discuss the 2021 year end summary and the 2022 program outlook. The meeting included a current sales update, our compost program renewals related to the OMRI Listing for Mount Olive and STA Program for Parsippany, and some upcoming projects that are forecasted for 2022. Naturcycle also spoke about some additional goals on expanding retail sales and focusing on the marketing of MCMUA's OMRI Listed compost for organic farm applications.

The MCMUA and Naturcycle have also been in communication about the possibility of hosting a US Composting Council (USCC) Research and Education Foundation- USCC Compost Operations Training Course either at the Morris County Public Safety Training Academy (MCPSTA) or at the County College of Morris (CCM). The training includes one (1) week of classroom and field work performed at the closely related MCMUA Parsippany Vegetative Waste Recycling facility. The USCC hosts up to 40 people for a week long class that needs to be near a compost facility like Parsippany, especially sites currently enrolled in the STA Program. MCMUA staff will be eligible for this free training that will improve marketing capabilities for our finished compost. Current dates being targeted are around the second half of June 2022. Updates will be provided to the MCMUA Board once all the details are confirmed.

### **RECYCLING REPORT:**

Chairwoman Kominos welcomed Anthony. Mr. Marrone thanked everyone. Good Evening Chairwoman Kominos, Members of the MCMUA Board, it is a great pleasure that I have the opportunity to address you for the first time in my capacity as District Recycling Coordinator and I look forward to the many exciting opportunities ahead of us. The Recycling Report was included with the Board packet and if anyone had any questions, I would be happy to address them.

Ms. Szwak commented that she was glad to see in your letter you talked about circulatory recycling. She would like to see us get more involved with that or just be aware of what is going on. That is a very exciting concept. Mr. Marrone thanked her.

Mr. Marrone reported the following: (1) Regarding the single stream numbers at Republic Services, it should be noted that January 2022 was the last month on the old contract. After adopting the new and less favorable five-year contract at the last meeting, the new pricing begins February 2022. The finalized single stream rate for Republic Services for the month of January 2022, which came in today, at \$32.17 per ton, that is \$.49 per ton less than what we received in December, which was \$32.66 per ton. If this was under the new single stream rate of the contract, it would have been -\$18.79 per ton. Just to see that comparison under the other contract, we were profiting a lot more. In February, you are going to see the numbers go down. Fiber markets have seen a slight downturn, but they are still healthy compared to the numbers that we have seen last year. New domestic mills are coming on line. Pricing is expected to level out. Aluminum rates are higher this month and they continue to increase, which is due to the auto industry demand for aluminum, as well as a supply shortage coming out of China. That is because of the diminishing production that we see due to lower CO2 emissions. A lot of that has to do with the Olympic games going on and that is causing a lot of supply chain shortages. So with the auto production increasing for the need for light-weight materials in automobiles, along with government policies to use recycled products in manufacturing is pulling up pricing as well. Plastics are not trading as high as they were in the Summer, but pricing is still staying pretty level overall. Lastly, steel pricing is the same as it was in December and it remains much higher than it did around this time. A lot of products are starting to have a

higher price for steel. Just some good things to keep in mind as where we are going with pricing.; (2) Some additional Board updates and activities that we have done since the Board packet went out are: (a) The NJDEP just released a 30-day desk audit for the 2020 Municipal Tonnage Grant data, so MCMUA Staff in the Recycling Dept. is working with our partner municipalities to make ensure that all that data is submitted before the March 4 deadline; (b) The 2021 Recycling Tonnage Reports have come in from various parties. We are actually going out and helping the municipalities; (c) Also of note, the 2022 Tonnage Grant requirement has a virtual tour option, which is a great opportunity for a lot of Coordinators who couldn't get out because of COVID and actually view a facility. It is also a good opportunity for us to talk to Republic and get some up-to-date educational materials. We could use it on our Website, provide information to the Public and the Coordinators as well. MCMUA Staff will be going to Republic next week to talk to them and discuss partnership and further educational opportunities.; and lastly and most importantly, the MCMUA has agreed to participate in the Morris Plains Memorial Day Parade.

Mr. Marrone asked for the Board's approval of the following Resolution:

**RESOLUTION NO. 22-28**  
**RESOLUTION OF THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY**  
**AUTHORIZING THE PURCHASE OF GPS FLEET TRACKING THROUGH THE**  
**SOURCEWELL COOPERATIVE PRICING SYSTEM #020221-NWF PURCHASING**  
**CONTRACT FOR 2022**

**WHEREAS**, the Morris County Municipal Utilities Authority (MCMUA) is authorized by N.J.S.A. 52:34-6.2 to make purchases and contracts for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, and further provided that the contracting unit has made a determination that the use of a cooperative purchasing agreement will result in cost savings after all factors have been considered; and

**WHEREAS**, the Qualified Purchasing Agent (QPA) for the MCMUA has determined that the Sourcewell Cooperative Purchasing Program (Sourcewell) is a nationally-recognized and accepted cooperative purchasing system and agreement that has been developed utilizing a competitive bidding process by another contracting unit, as it is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017); and

**WHEREAS**, the MCMUA QPA has further determined that Sourcewell utilizes a cooperative purchasing system and agreement that complies with the competitive bidding process set forth in the Local Public Contracts Law at N.J.S.A. 40A:11-1 et seq., and meets the criteria of the New Jersey pay-to-play law at N.J.S.A. 19:44A-20.7; and

**WHEREAS**, Sourcewell has advertised and awarded cooperative purchasing agreements for a variety of goods and equipment, including GPS fleet tracking; and

**WHEREAS**, on January 14, 2022, the Morris County Municipal Utilities Authority publicly advertised a Notice of Intent to Award a Contract for the purchase of GPS fleet tracking through the Sourcewell Cooperative Purchasing Program under a National Cooperative Purchasing Agreement. The associated public comment period ended on January 26, 2022 and no comments were received; and

**WHEREAS**, through the Sourcewell Cooperative Purchasing Program, the purchase of GPS fleet tracking is available for purchase through Verizon Connect in the amount of \$15,444.00; and

**WHEREAS**, a cost savings analysis was done by the MCMUA QPA and it was determined that the MCMUA would save \$513.00 per month by obtaining the GPS fleet tracking from the Sourcewell Cooperative Purchasing Program; and

**WHEREAS**, all required documentation, including, New Jersey Business Registration Certificate; Statement of Corporate Ownership; Public Contract EEO Compliance Form (Affirmative Action) and Non-collusion Affidavit has been obtained from the vendor in accordance with New Jersey Local Public Contracts Law; and

**WHEREAS**, in lieu of a separate certification of funds, the maximum dollar value of this contract is \$15,444.00 as per N.J.A.C. 5:30-5.4(a) 3; and

**WHEREAS**, the funding for this purchase shall come from account #01-1-600-602-324.

**NOW THEREFORE BE IT RESOLVED** by the Morris County Municipal Utilities Authority, in the County of Morris, State of New Jersey, that it does hereby authorize the award of contract through the Sourcewell Cooperative Purchasing Program for the purchase of GPS fleet tracking in the amount of \$15,444.00.

This Resolution shall take effect as provided by law.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was adopted by the Morris County Municipal Utilities Authority at the Regular Meeting held on Tuesday, February 8, 2022.

MORRIS COUNTY MUNICIPAL  
UTILITIES AUTHORITY

By: \_\_\_\_\_  
Dorothea Kominos, Chairwoman

ATTEST:

\_\_\_\_\_  
Marilyn Regner, Secretary

**MOTION**: Mr. Dour made a Motion to Authorize The Purchase Of GPS Fleet Tracking Through The Sourcewell Cooperative Pricing System #020221 – NWF Purchasing Contract For 2022 and Mr. Barry seconded the Motion.

**ROLL CALL**: AYES: 9                      NAYES: NONE      ABSTENTIONS: NONE

Mr. Marrone explained that the following Resolution is to recognize Elizabeth Sweedy for her dedicated service to the MCMUA and the Clean Communities Program and asked for the Board's approval of same:

**Resolution Recognizing Elizabeth Sweedy**

**Whereas**, Elizabeth Sweedy (Liz) has been employed by the Morris County Municipal Utilities Authority since February 9, 1996, and has served with distinction as an employee of the Morris County Municipal Utilities Authority for 26 years; and

**Whereas**, Liz provided her professional experience, dedication, vision, commitment, and creativity, particularly in the areas of curbside recycling collection, recycling education, and litter abatement, as evidenced by serving as Morris County's District Recycling Coordinator and Clean Communities Coordinator; and

**Whereas**, Liz served as the liaison between the NJDEP and the Morris County Municipal Utilities Authority, and is an honored member of the New Jersey Clean Communities' Best Practices Team, where she is an incredible resource for New Jersey's Clean Communities Coordinators; and

**Whereas**, during her tenure as District Recycling Coordinator, the Morris County Municipal Utilities Authority and Morris County municipalities operated in ways that were environmentally beneficial for residents, institutions, and commercial establishments as a result of Liz's guidance and direction; and

**Now, Therefore, Be It Resolved**, on February 8, 2022, that the Morris County Municipal Utilities Authority Board and Staff present this Resolution to Elizabeth Sweedy in sincere appreciation of her significant contributions to the Morris County Municipal Utilities Authority, Municipal Recycling Coordinators, Municipal Clean Communities Coordinators, the County of Morris, and its citizens.

Tayfun Selen Commissioner-liaison	Dr. Dorothea Kominos Chairwoman	James J. Barry
Christopher Dour	Frank Druetzler	Gene Feyl
Michael Guadagno	William Hudzik	Dr. Arthur Nusbaum
Marilyn Regner Secretary	Laura Szwak	Larry Gindoff Executive Director

**MOTION:** Mr. Druetzler made a Motion to adopt Resolution Recognizing Elizabeth Sweedy and Ms. Szwak seconded the Motion.

**ROLL CALL:** AYES: 9                      NAYES: NONE      ABSTENTIONS: NONE

**The Future of Recycling – Looking to 2022 and Beyond**

Dear MCMUA Board,

It is with great pleasure that I address you for the first time in my capacity as the new District Recycling Coordinator. With the new year already well underway, I am looking forward to both the many challenges and opportunities that exist for my staff and me. As we progress towards improving upon our already established programs and presence as stewards of the environment, it is important not to forget the solid foundation that we will be building upon set by those before us. One such of those pillars was that of Liz Sweedy who served the MCMUA with distinction for twenty-six years. Due to her efforts, a solid foundation was established for which we can build upon today and the resolution for adoption is being presented for your approval which brings recognition to this occurrence.

Yet, as the chapter closes, another new one opens. In our new direction for the Recycling Department, we must work towards our mission of conserving natural resources through the advancement of recycling correctly and actively participating in waste reduction throughout the County. The responsibility of our organization and our vision shall be to finally incorporate new and innovative solutions which warrant a large focus on sustainability into the fabric of our organization. While this can be done in a variety of ways, tapping into the emotional reward associated with recycling while bringing to light the need for locally produced and recycled materials in a circular economy is one such way to form widespread change. The question is how do we get to this point? Our focus shall be to get boots on the ground and command a larger presence in the community and educate them with both a clear, concise, and most importantly uniform message as to why recycling is important to give a sense of ownership in one’s act of doing so. This is a crucial step in reducing contamination and improving our recycling rate and ensuring the prosperity of the recycling industry in Morris County. Still, with a variety of wide-scale projects are on the horizon, improvements should be made to our own MUA programs through the use of technology and social media to communicate with and capture a larger audience more in line at present.

While these are just a small piece of the many improvements ahead, I look forward to working with our MUA staff as we all work towards a more sustainable Morris County. After all, with a future so bright, you are going to have to wear “green” shades.



## **RECYCLING REPORT:**

**Tonnage and Value** – The December 2021 Republic statement was finalized in the amount of \$49,218.63. The per ton rate for single-stream was positive \$32.70, a decrease of \$21.78 in comparison to the rate of \$54.48 received in November 2021. The preliminary rate for single-stream for the month of January has not been received but is expected to be provided at the Board meeting on Feb 8.

### **Curbside Contract Proposals & Resolutions**

#### **Town of Boonton**

On January 19, 2022, staff returned the signed 2022 Shared Service Agreement to Cindy Oravits, Boonton Town's Clerk. The agreement is for five years. The MUA Board's resolution was forwarded to her on January 31, 2022.

**GPS Service Replacement Resolution:** The MCMUA is reviewed options to replace the existing GPS system used for curbside recycling vehicles. A resolution will be presented to the Board for its consideration authorizing a service contract with Verizon Connect as provided through the Sourcewell Cooperative Purchasing Program for which the Board has previously authorized its use. The annual amount of this service contract is \$15,444 and it covers 30 vehicles and provides both GPS and dashcam capabilities.

### **Recycling Education**

On January 19, 2022, staff met with Evan Morley, Director of Building & Grounds, Chester School District. Mr. Morley is a new employee with the district and contacted the MUA was interested in learning more about the MCMUAs recycling program and possible educational assistance offered for the staff located within the three schoolhouses. Staff explained single-stream recycling, acceptable/unacceptable material, mandated requirements regarding materials and tonnage reporting, contact information for the town MRC and CC coordinators, and created a flyer specific to the needs of recycling at the school. Staff offered to assist with a waste audit and classroom inventory. It should be noted that recycling is collected by Blue Diamond Disposal and mild contamination was observed within the dumpster located at the Black River School at the time of this meeting.

On each Tuesday and Friday in January, Recycling staff worked at the MCMUA HHW Facility in Mt. Olive. Staff checked customers in and assisted with the removal of hazardous waste from vehicles. Staff also gave residents educational information regarding proper disposal of hazardous waste and recycling educational paperwork.

### **Recycling Inspections**

On January 06, 2022, staff met with Marc Macaluso, East Hanover MRC, and Ingrid Roe, Taylor Management Co., at Hanover Park Condos to discuss contamination issues as a result of illegal dumping to the MUA's single-stream roll-offs located on the Nike Drive recycling area. Part of the issue is that the builder of the complex did not factor in room for recycling in the existing waste areas so the "Nike" recycling depot, located across the street, was built specifically to meet the needs of the complex. At the time of the meeting, the municipality was sending a representative to remove unacceptable materials on a weekly basis and has since threatened to close the depot if problems persist. Thus, staff suggested utilizing the "bulky" waste pads, which are conveniently located in the complex's footprint, as recycling areas and having the complex install dumpsters. On January 13, 2022, Ms. Roe met with the Hanover Park Condo board and requested a follow-up meeting with the Municipality and MCMUA Staff to discuss these issues and come to a resolution on cleaning up the recycling stream.

On January 12, 2022, staff inspected the recycling and garbage dumpster at the Human Services Building on 1 Medical Drive. The recycling dumpster located at this site has been host to a number of ongoing problems regarding contamination issues combined with a diminishing amount of acceptable single-stream material. Staff continues to check these dumpsters on alternating weeks for contamination and perform education to onsite staff. On January 18, 2022, a follow-up inspection took place the same problems of the initial inspection were observed. It

was at this time that Dave Endly, Supervisor of Trades from Morris County Buildings & Grounds, was alerted and a flyer containing photos of the contamination problems was emailed to him following the inspection. The flyer was designed to show Mr. Endly the problems observed and to educate cleaning staff about proper recycling procedures. As a result of this subsequent inspection and follow-up inspection on January 25, 2022, revealed positive results and a cleaner recycling stream. Should problems persist moving forward, a meeting will be set up with facility department heads to inform them of source separation law and further education.

On January 13, 2022, staff met with Willy Garcia, Superintendent, Woodfield Estates, Ward Place, Florham Park. He was given single-stream flyers, apartment recycling bags, and single-stream/ "do not bag" signs for the 6 waste areas located onsite for a total of 155 apartments in this complex. Provided informational materials will be distributed within the recycling bags to residents and signage will be updated within the waste areas.

On January 19, 2022, staff met with Marvin Bell, newly employed Director of Commercial Services with Employment Horizons at Picatinny Arsenal to discuss proper recycling procedures. The site visit was prompted by a contaminated and fined load which was delivered to Republic Services from the Arsenal. As a result of this instance, Republic Services reached out to the MCMUA for a subsequent inspection and education at this location. It should be noted that the Arsenal utilized more than one hauling company for its trash and recycling services so getting a consistent message can be challenging. Staff educated Bell on acceptable recyclable materials and was provided with educational materials including acceptable and unacceptable materials flyers for the Arsenal. In addition to identifying contaminated loads at the time of inspection, the importance of keeping moisture out of the recycling containers was also discussed. As a result of this inspection, Bell will be inquiring about the purchase and possible implementation of covers for the recycling dumpsters with his haulers. As for the education of building managers, custodial staff, and other site employees, Bell will be providing employees with educational materials for distribution. MCMUA staff offered the possibility of further education beyond this meeting as it pertains to recycling moving forward to be scheduled.

### **Customer Service/Curbside Support**

Over the past month, staff worked with MRCs, Administrators, and Environmental Commissions from Chatham Borough, East Hanover, Hanover, Long Hill, Mendham Borough, Netcong, Roxbury, and Washington to answer questions, supply recycling educational flyers/signs, give advice, act as a liaison with the curbside department, and provide overall support for their recycling programs.

### **Staff Training and Education**

On January 12, 2022, staff attended the New Jersey Department of Environmental Protection's S3 Meeting on Sustainable Business Operation with Wawa, Inc. Whitley McWilliams, Wawa's Sustainability Dept., spoke about their many environmental programs, including Tesla charging stations, solar panels on gas canopies, coffee grounds/organics recycling, food donations, and plastic bag recycling.

On January 17, 2022, staff attended and took Minutes for the Association of New Jersey Recycler's Board meeting. The market report is that old corrugated cardboard, OCC, is still healthy, although down from last year, and new domestic mills are being created. Plastics are trading solidly but are currently in a lull because of the time of the year.

On January 26, 2022, staff attended the "Funding for Transitioning Fleets to EVs" webinar held by the non-profit organization Sustainable Jersey. The webinar focused on available Energy Planning and Charging Infrastructure Grants from the Board of Public Utilities, Regional Green House Gas Initiative (RGGI), and the Volkswagen Mitigation Trust funding for electrification programs, equitable mobility projects, heavy-duty vehicle electrification grants, and electric charging infrastructure funding through the New Jersey Department of Environmental Protection. Training in this regard will be used to peruse available state and federal aid for the purchase of future MCMUA electric-powered vehicles and associated charging infrastructure.

## Recycle Coach

Recycle Coach is an online platform funded through the NJDEP which teaches municipality residents and company employees how to recycle properly through the use of modern technology. On January 7, 2022, staff contacted Kimberly Stuart, Customer Success Manager, at Recycle Coach, and asked for updates to their application after a thorough inspection of the application was performed. One such change was made in the “What Goes Where” search page. One such change involved the acceptance of Styrofoam from residents. Organizations listed, such as Foam Pack Industries, no longer accept Styrofoam from homeowners for recycling and only accept it from Municipalities and Commercial entities. Staff will look into further uses for this application to be integrated with our MCMUA curbside collection program. These include upgraded packages to report missed collections directly through the application, real-time notifications for weather-related event delays in collection, and additional educational resources.

## Clean Communities

**January Educational program:** There were no Clean Communities educational programs sponsored during January.

**January Road Cleanups:** There were no Clean Communities Road cleanups conducted during January.

On January 14, 2022, staff attended the NJ Clean Communities Best Practices meeting to discuss and provide an overview of suggested material and resources for the education portion of the website. Several subgroups are working diligently to provide current content and updates for the NJ Clean Communities Council’s website, now under the direction of JoAnn Gemenden, Executive Director of NJCCC. The main goal is to make the website more user-friendly and to provide Clean Communities coordinators quick access to the most requested documents and information.

On January 19, 2022, staff sent an email reminder that the 2020 Clean Communities Statistical reports are due on January 31, 2022. A guidance document and a list of tips were also provided. The reporting period was extended for the 2020 report from July 31, 2021, to January 31, 2022, due to challenges caused by the pandemic.

On January 28, 2022, staff forwarded an email from the NJ Clean Communities Council (NJCCC) with sample tent cards. NJCCC along with NJDEP and the NJ Business Action Center partnered to develop materials that will assist county and local governments to conduct outreach efforts relative to the pending single-use plastics bans. Foldable businesses cards and tent cards are meant to serve as a brief introduction to the law, important dates, and resource websites. The QR code leads to the NJDEP single-use plastics website. The samples can be modified to meet the needs of each coordinator.

On January 28, 2022, staff sent an email to municipal Clean Communities coordinators to provide a final reminder that the 2020 Clean Communities statistical reports are due by January 31, 2022.

### OLD BUSINESS:

There being no Old Business, this portion of the meeting was closed.

### NEW BUSINESS:

There being no New Business, this portion of the meeting was closed.

### PUBLIC PORTION:

There being no comment from the Public, this portion of the meeting was closed.

**CLOSED SESSION:**

Dr. Kominos asked for a Motion for the meeting to go into closed session at 8:06 p.m. regarding contract negotiations.

**MOTION:** Mr. Druetzler made a Motion to go into closed session at 8:06 p.m. and Mr. Hudzik seconded the Motion.

**ROLL CALL:** AYES: 9 NAYES: NONE ABSTENTIONS: NONE

There being no further matters for Closed Session, this portion of the meeting was closed.

Dr. Kominos asked for a Motion for the meeting to go into open session at 8:59 p.m.:

**MOTION:** Mr. Hudzik made a Motion to go into open session at 8:59 p.m. and Mr. Guadagno seconded the Motion.

**ROLL CALL:** AYES: 9 NAYES: NONE ABSTENTIONS: NONE

There being no further business, Chairwoman Kominos asked for a Motion to adjourn the meeting at 9:00 p.m.

**MOTION:** Mr. Druetzler made a Motion to adjourn the meeting at 9:00 p.m., seconded by Mr. Barry and carried unanimously.

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Marilyn Regner  
Secretary

/mr